



JOB DESCRIPTION

Board Certified Behavior Analyst (BCBA) / Board Certified Assistant Behavior Analyst (BCABA)

SUMMARY/ JOB OBJECTIVE: The BCBA/BCABA will provide applied behavior analysis services to individuals with varying intellectual disabilities and behavioral needs. This can include individuals of all ages and range of exceptionality. This is primarily an *in person* position with some meetings and communication held virtually.

REQUIREMENTS: Current Board Certified Behavior Analyst / Board Certified Assistant Behavior Analyst as it appears on the BACB website at any time during the hiring process or tenure with BMC.

ESSENTIAL DUTIES AND RESPONSIBILITIES: The BCBA/BCABA will be able to perform the following tasks:

- Conduct functional assessments.
- Design, modify, train, and implement behavior support plans in accordance with BACB, Florida LRC, and BMC standards
- Present behavior support plans to and otherwise communicate effectively with parents, teachers, school administrators LRC teams, and any other stakeholder
- Monitor fidelity of program implementation
- Provide direct behavior analysis services to clients
- Analyze, graph, and summarize behavioral progress.
- Utilize basic software packages (i.e., Microsoft Office), GMAIL, and Google Drive
- Complete graphs, quarterly summaries and annual reports in a timely manner and in accordance with Medicaid Waiver standards or other insurer/payor requirements
- Attend team meetings for clients
- Collaborate with other professionals working on clients' interdisciplinary teams
- Supervise RBTs and other team members as needed for individuals under 21 years of age
- Communicate within 24 hours (during work week and non-holiday/vacation day) by text messages, phone calls and/or email.
- Follow the ethical guidelines as stated by the [Behavior Analysis Certification Board](#)

PHYSICAL REQUIREMENTS: The following are routine physical requirements of this position:

- Sitting on (and getting up and down from) a variety of locations including standard size chairs, child classroom chairs and the floor.
- Working directly with children who will require frequent up and down and high energy interactions for periods of time no less than 1.5 hours.
- Potentially being at risk for minor physical harm, including but not limited to being hit, kicked, pinched, scratched, spit on or other forms of physical contact typically displayed by individuals with whom we work.

OTHER REQUIREMENTS:

- Driving from various locations, possibly including out of the city, county, or state, or having access to reliable and punctual transportation within and across the day.
- Complete billing entries for your work and submit no less than weekly